



COMMISSION REGULAR MEETING AGENDA

Port of Seattle Commission

Port of Seattle
Commission Chambers
P69, 2711 Alaskan Way
Seattle, WA 98111

Tom Albro
Bill Bryant
John Creighton
Rob Holland
Gael Tarleton

REGULAR MEETING

**REVISED AGENDA, Revised April 21, 2011
Renumbered Res. No. 3651, formerly 3649 (Item 6a)**

Date: April 5, 2011

ORDER OF BUSINESS

Chief Executive Officer

Tay Yoshitani

- 12:00 noon**
1. Call to Order
 Recess to:
 2. Executive Session, if necessary*
- 1:00 p.m.**
3. Call to Order or reconvene to Open Public Session
 4. Approval of Minutes
 5. Special Order of Business
 6. Unanimous Consent Calendar**
 7. Division, Corporate and Commission Action Items
 8. Staff Briefings
 9. New Business
 10. Policy Roundtables
 10. Adjournment

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(206) 787-3034
Meeting and Agenda
Information
(206) 787-3210

Port of Seattle:

***Creating Economic
Vitality Here***

Business Strategies:

- Ensure Airport and Seaport Vitality
- Develop New Business and Economic Opportunities for the Region and the Port
- Enhance Public Understanding and Support of the Port's Role in the Region
- Be a Catalyst for Regional Transportation Solutions
- Be a Leader in Transportation Security
- Exhibit Environmental Stewardship through our Actions
- Be a High Performance Organization

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION* - Pursuant to RCW 42.30.110, if necessary.

3. APPROVAL OF MINUTES

Approval of the Minutes for the Regular Meetings of February 1, 2011 and February 8, 2011

4. SPECIAL ORDER OF BUSINESS

- a. The Port Centennial – Moment in History. ([memo](#) and [PowerPoint](#) enclosed)

5. UNANIMOUS CONSENT CALENDAR**

Notice: *There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately*

- a. Approval of Claims and Obligations for the period February 1 through February 28, 2011, in the amount of \$33,197,673.61. ([memo](#) enclosed)
- b. Authorization for the Chief Executive Officer to execute competitively procured Indefinite Delivery Indefinite Quantity (IDIQ) Service Agreements in support of the Aviation, Seaport and Real Estate Divisions for services related to 1) Construction Safety Services for the Construction Safety Section for a total amount of \$500,000 over a three year term; and 2) Special Testing, Inspection and Investigation Services in support of the Construction Management, Port Construction Services (PCS), Engineering Design and Marine Maintenance departments for a total amount of \$2,300,000 over a three-year term. ([memo](#) enclosed)

* An Executive Session may be held at any time after the convening time, if necessary.

** Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item.

*** Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

5. UNANIMOUS CONSENT CALENDAR Continued

- c. Authorization for the Chief Executive Officer to advertise for bids, execute and award major construction contracts and perform contract administration for the Rental Car Facility (RCF) Main Terminal Way-Finding Signage and Curbside Modifications project as part of the RCF program at Seattle-Tacoma International Airport in the amount of \$2,799,254. This authorization is within the current revised budget (CIP #C100266). ([memo enclosed](#))
- d. Authorization for the Chief Executive Officer to proceed with design of the Claim Device 14 and Lower Inbound Conveyor Replacement at Seattle-Tacoma International Airport. The amount of this request is \$539,000. The total cost of the project is \$3,900,000. (CIP #C800374). ([memo enclosed](#))
- e. Authorization for the Chief Executive Officer to procure new Common Use Podiums for Gates S1, S6, S7, S8 and S9 located at the South Satellite of the Seattle-Tacoma International Airport and utilize Port crews to demolish the existing podiums and install the new podiums. This authorization is for \$425,000 out of a total project cost of \$3,018,000. (CIP #C800276). ([memo enclosed](#))

6. DIVISION, CORPORATE AND COMMISSION ACTION ITEMS

- a. Centennial Park Resolution, First Reading of Resolution No. 3651 authorizing the renaming of the Port of Seattle's Elliott Bay Park as Centennial Park in honor of the Port's Centennial Celebration. ([memo, resolution, and PowerPoint enclosed](#))
- b. Authorization for the Chief Executive Officer to (1) prepare full design documents using an existing Indefinite Delivery Indefinite Quantity (IDIQ) contract; and (2) execute and amend service agreements for the Central Terminal Freight Elevator project at Seattle-Tacoma International Airport for an estimated cost of \$634,000. The total estimated cost of the constructed project is \$6,664,000. (CIP #C800334). ([memo, exhibits A, B, C, and PowerPoint enclosed](#))
- c. Authorization for the Chief Executive Officer to execute up to two (2) professional services Indefinite Delivery Indefinite Quantity (IDIQ) contracts for the Baggage Handling System Design and Construction Support Services (future CIPs) totaling \$10,000,000, with a Contract Ordering Period of five years in support of upcoming capital improvement projects for baggage handling systems at Seattle-Tacoma International Airport. No funding is associated with this authorization. ([memo enclosed](#))
- d. Authorization for the Chief Executive Officer to advertise and execute a construction contract for the 2011 Stormwater Detention System (SDS) Pond M Modifications and SDS 6/7 Vault Outfall Structure at the Seattle-Tacoma International Airport in the corrected amount of \$4,246,000. The corrected amount aligns with the budgeted amount of \$4,400,000 that had been reserved for the remaining Pond M work. The Commission authorized this contract in the amount of \$1,389,000 on March 1, 2011, but the wrong cost estimate was used in determining the total project cost, necessitating the new contract authorization. No additional budget is requested since funds are available from previously authorized budget for the Third Runway Project (CIP #C100172). ([memo enclosed](#))

7. STAFF BRIEFINGS

- a. Monthly Briefing – Update on the Consolidated Rental Car Facility (RCF) Program. ([memo, attachment, report, and PowerPoint enclosed](#))
- b. Century Agenda Committee Monthly Briefing. ([memo enclosed](#))

8. NEW BUSINESS

- a. Seattle Port Commission Motion to require that any person or organization (or Port of Seattle employee on behalf of such person or organization) requesting a sponsorship or promotional hosting by the Port of Seattle over [\$250] shall obtain Port of Seattle Commission approval in public session.

9. POLICY ROUNDTABLE

None.

10. ADJOURNMENT**PUBLIC TESTIMONY PROCEDURES**

1. Any person wishing to speak at a Port Commission meeting must register on a sign-up sheet and identify the specific agenda item to which he/she will speak before the agenda item commences.
2. The Commission does not generally take public testimony for non-action agenda items such as "Staff Briefings" or Work Session presentations, but may do so at the discretion of the Commission Chair.
3. An individual may testify on an agenda item for up to three minutes. Organization representatives may testify for up to five minutes.
4. Any person wishing to speak on a topic not appearing on an agenda may sign up to speak under "New Business". All testimony provided under "New Business" is limited to three minutes.
5. In the interests of time, the Commission Chair may limit the number of persons speaking on any topic or may limit testimony to those having new information or material to present.
6. The Commission Chair may alter the time allotments for testimony to ensure that more speakers have an opportunity to be heard.
7. The identity of each testifier will be noted in the meeting minutes. An individual or organization representative may have the text of his/her remarks appended to the Commission minutes by submitting a written text at, or before, the meeting. The appended written text will be preserved permanently.
8. A digital audio recording of the public testimony is on file in Port offices. Digital audio recordings are retained in Port offices for six years and then transferred to State Archives. A charge is assessed for duplication or transcription.
9. The Commission does not engage in discussion or debate with testifiers during commission meetings. Questions and requests for information or documents may be addressed to Port staff or to individual Commissioners outside of Commission meetings. (Revised September 14, 2007)